

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Recreation and Heritage
Date:	3 September 2018
Title:	Community Buildings Capital Fund 2018/19 (requests for £25,000 and under)
Report From:	Director of Culture, Communities and Business Services

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1. Recommendation

1.1. That the Executive Member for Recreation and Heritage:

- a) Approves grant funding of £114,645 from the Community Buildings Capital Fund 2018/19.

2. Executive Summary

2.1. The purpose of this report is to seek approval from the Executive Member for Recreation and Heritage for £114,645 of funding from the Community Buildings Capital Fund 2018/19.

3. Summary of Grants:

3.1 Community Buildings Capital Fund 2018/19 applications

Organisation	District	Recommended
Alton Community Association	East Hampshire	£12,400
Bramley Village Hall	Basingstoke and Deane	£21,600
Hale Village Hall	New Forest	£7,500
King's Somborne Village Hall	Test Valley	£25,000

Organisation	District	Recommended
Lymington Community Association	New Forest	£25,000
Northbrook Hall Management Committee, Micheldever	Winchester	£3,525
Tadley and District Community Association	Basingstoke and Deane	£19,620
The Rockhouse, Andover	Test Valley	£0
Total		£114,645

4. Contextual information

- 4.1. The County Council works in partnership with specific community organisations, particularly Community Associations and Village Hall Trusts which seek to enable local people to meet the recreational, educational, social, cultural and environmental needs of their local communities. These organisations give local people an opportunity to participate in local activities and encourage local initiatives by people of all ages.
- 4.2. Partnership funding from the Community Buildings Capital Fund enables the voluntary and community sector to maintain the quality of Hampshire's village halls and Community Association buildings. This finance enables improvements to be made to those buildings and can assist with the development of new facilities where appropriate. The provision of these buildings by the voluntary and community sector enable local communities to access the services and facilities they need.
- 4.3. Nine organisations have applied for 2018/19 funding and details are set out in Appendix 2.

5. Budget position 2018/19

	£
Budget approval for 2018/19	125,000
Transfer from revenue grants 2018/19 (18 January 2018)	208,994
Remainder from 2017/18 funds at 5 March 2018	12,322
Contribution from Property Services (5 March 2018)	30,000
Unspent / returned funds at 9 July 2018	1,561
Unspent / returned funds since 9 July 2018	287
Previously awarded (9 July 2018)	51,350
Grants recommended for approval in this report	114,645
Remaining balance for allocation in 2018/19	212,168

6. Criteria of grant

6.1. Criteria for the Community Buildings Capital Fund are set out in Appendix 1.

7. Other considerations

7.1. Legal Implications: The Council has wide powers under Section 19 Local Government (Miscellaneous Provisions) Act 1976 to provide recreational facilities and to contribute by way of a grant or loan towards the expenses incurred by voluntary bodies in providing such facilities and activities.

CORPORATE OR LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	no
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Community Buildings Capital Fund 2018/19 (requests for £25,000 and under)	9 July 2018
Community Buildings Capital Fund 2017/18 (requests for £25,000 and under)	5 March 2018
Grant Funding for Culture and Community Organisations in Hampshire 2018/19	18 January 2018
Community Buildings Capital Fund 2016/17 (requests for £25,000 and under)	18 September 2017
Community Buildings Capital Fund 2016/17 (requests for £25,000 and under)	21 March 2017
Community Buildings Capital Fund 2016/17 (requests for £25,000 and under)	11 July 2016
Community Buildings Capital Fund 2015/16 (requests for £15,000 and under)	16 July 2015
Community Buildings Capital Fund 2015/16 (requests for £25,000 and over)	9 April 2015
Community Buildings Capital Fund 2014/15 (requests for £25,000 and under)	16 September 2014
Community Buildings Capital Fund 2013/14 (requests for over £25,000)	6 March 2014
Community Buildings Capital Fund 2013/14 (requests for £25,000 and under)	6 March 2014
Community Buildings Capital Fund 2013/14	4 December 2013
Community Buildings Fund 2013/14	20 June 2013
Community Buildings Fund 2013/14	25 April 2013
Community Buildings Fund 2012/13	7 March 2013
Direct links to specific legislation or Government Directives	

<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.1. Equalities Impact Assessment:

A high level Equalities Impact Assessment has been undertaken. The grants are intended to have a positive impact and advance equality.

2. Impact on Crime and Disorder:

2.1. Not applicable.

Criteria for Community Buildings Capital Fund

What is funded?

The Community Buildings Capital Fund supports capital based projects including refurbishment and improvement of Hampshire community centres, village halls and charitable and voluntary organisations (which offer a full and varied open access community programme).

Hampshire County Council can fund up to a maximum of 50% of the total project costs not exceeding a maximum grant of £25,000.

The aim of this funding programme is to focus on projects which provide improvements that reduce running costs and develop facilities which support early intervention and prevention through helping people to stay safe, eat well, be active, access information and advice and connect with others.

Examples of eligible projects include:

- installation of insulation, new windows and a modern central heating system which could have a significant effect on heating costs as well as carbon footprint
- building of an extension onto an existing centre to accommodate the needs of other local community groups which were previously housed in an old, inadequate building with high maintenance and heating bills
- installation of a [Changing Place toilet](#) or improvements to access or facilities for people with disabilities to make community venues more inclusive. We would expect any applications for new buildings or large extensions to show consideration has been given to the development of a Changing Place even if it is not included in the final project.

The programme is not designed to be overly prescriptive and developed innovative ideas for projects are encouraged.

What isn't funded?

The following organisations are not funded under this scheme:

- Parish Councils
- Other local authorities
- Groups and organisations whose main priority is of an individual focus or single use e.g. playgroup, lunch clubs or youth groups
- Uniformed organisations
- School properties, including preschools
- Sports clubs or venues
- Theatres

The following projects are not funded under this scheme:

- The purchase of land.
- Equipment not directly attributable to the building i.e. we will fund fitted kitchen equipment and sound systems, but would not fund a television or hi-fi system. We will also not fund equipment intended for the use of a separate trading arm or commercial organisation using the premises.
- Capital works that have already been carried out. We cannot retrospectively fund projects; grants are awarded for works to be carried out in the future.

Organisations will not normally be awarded more than one grant per financial year and previously funded projects must be completed before a new application is made.

Grant criteria and eligibility

The Community Buildings Capital Fund is open to the following community based organisations who benefit a local community/local communities in Hampshire, support the priorities and outcomes of Hampshire County Council's [Serving Hampshire - Strategic Plan for 2017-2021](#) and improve the health and wellbeing for all, improving the quality of life for all, particularly those who are vulnerable or disadvantaged:

- Village halls (not parish-run halls)
- Community associations
- Charitable and voluntary organisations which offer a full and varied open access community programme.

These organisations must be properly constituted with clear and effective local governance and management structures.

Organisations will not normally be eligible for grants where they hold unallocated reserves in excess of one year's running costs. Where it is judged that unallocated reserves are unreasonably in excess of what is required or not allocated for legitimate purposes, those organisations may receive a reduced grant. All charitable organisations are expected to have an agreed reserves policy that addresses their financial risk.

Grant criteria

Capital based projects must fall into one or more of the following categories:

- Building repairs, extensions and refurbishments
- Capital improvements that reduce running costs
- Health and Safety issues
- Equipment that will become a permanent fixture within the building which improves access and/or increases usage (the exception to this are tables, chairs and storage units which will also be funded)
- Capital based feasibility studies.

Organisations need to demonstrate:

- The provision of open access community programmes/activities from the community building for the benefit of the local community
- The impact the capital based project will make to the local community, the organisation and wider society (if appropriate)
- The local community has been involved in identifying the need for the project and support it.

Applicants will be expected to have obtained permission from the landlord to undertake the capital work. If required applicants will also be expected to have obtained (or engaged in the process of) planning permission and/or listed buildings consent (if appropriate) to carry out the works.

Where appropriate, depending on the grant sum requested, the organisation will be expected to submit supporting documentation. All documentation will be used, alongside the application form, to assess against the grant criteria.

Feasibility studies

In order to assist voluntary organisations apply for funds from other sources, Hampshire County Council may support the costs of feasibility studies. Applications will be considered for 50% of the costs of such studies up to a maximum of £500.

**Community Buildings Capital Fund 2018/19
Application assessment summary**

Each grant application has been assessed against the Community Buildings Capital Fund criteria (Appendix 1) using a standard template.

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount Recommended
Alton Community Association (East Hampshire / Alton Town)	Building Works Phase 4 (£24,803)	<p>Alton Community Association seeks funding towards works to bring the building up to fire protection and prevention standards, including refurbishment of internal doors, replacement of electrical sockets, fire exit signage and detection, fire shutters for the community café and works to false ceilings to ensure appropriate fire rating. This project will be jointly managed with East Hampshire District Council which owns the building and is making external improvements to an approximate cost of £70,000.</p> <p>The organisation's community programme includes a playgroup; youth club (twice weekly); large adult and community learning programme; U3A; shop mobility; community club for older people; mini-bus for community use; community café; wellbeing, sports, arts and special interest groups and activities for children and adults.</p> <p>1,200 Hampshire residents are expected to benefit.</p> <p>The organisation has committed £2,000 of its own funds to the project and has applied for £10,400 from Garfield Weston Foundation (outcome expected October 2018).</p> <p>Councillor Joy wholeheartedly supports the application and notes the value of the venue locally as well as the importance of the planned works.</p> <p><i>Note 1:</i> Desk research suggests other community halls are available in Alton, reflecting the urban setting. This scheme has previously supported community venues within five miles, including Froyle Village Hall (£5,000, decision days 27/09/2012 and 25/04/2013).</p> <p><i>Note 2:</i> The organisation was awarded £25,000 Community Buildings Capital Fund 2016/17 (decision day 21/03/2017), £34,676 Community Buildings Capital Fund 2015/16 (decision day 09/04/2015) and £5,000 Community Buildings Capital Fund 2014/15 (decision day 16/09/2014) towards Phases 1-3 of its Building Works. It was also awarded £3,000 Culture and Community Activity</p>	£12,402	£12,400

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount Recommended
		Grant 2018/19 (decision day 09/07/2018) towards Alton Community Club for the Elderly and £1,700 County Councillor Grant 2018/19 towards repairs and improvements to its boiler. It is recommended that Alton Community Association is awarded £12,400.		
Bramley Village Hall (Basingstoke and Deane / Calleva)	Proposed extension and improvement to village hall (£250,300)	Bramley Village Hall seeks funding towards an extension and remodelling to create a small meeting room/office space, relocated toilets (including accessible), larger kitchen, new nursery toilets for use by pre-school and other young children's groups using the venue and improved access to the main hall to increase multi-use of the facilities and improve financial sustainability. The current set up means when the pre-school is running sessions, other hire is limited. Facilities are currently at almost full use so additional capacity required, especially as an additional 1,000 homes are scheduled to be built locally. Planning permission is in place. The organisation's community programme includes a range of activities for different groups including Pre-School; Rainbows, Brownies and Guides; activities for children; sport and fitness activities for adults; music and dance activities; WI and a community cinema. 4,000 Hampshire residents are expected to benefit. The organisation has applied for £228,700 from Basingstoke and Deane Borough Council (outcome expected September 2018). Councillor Vaughan was invited to comment. <u>Note 1:</u> Desk research suggests this is the only community hall in Bramley. This scheme has previously supported community venues within five miles, including Brookvale Community Association (£6,250, decision day 06/07/2012), and Popley Fields Community Association (£11,909, decision day 20/06/2013). It is recommended that Bramley Village Hall is awarded £21,600.	£21,600	£21,600
Hale Village Hall (New Forest / Lyndhurst and Fordingbridge)	Two-Storey Extension to Hale Village Hall (£68,155)	Hale Village Hall seeks funding towards a two-storey extension to provide a small kitchen, improved toilets and increased storage space. It will also be fitted with sound insulation between floors to increase flexible/multi-use. The organisation has lost regular income following the recent closure of the pre-school that used its space. These works will enable it to diversify and increase hires and it has received interest from groups to hire the facilities after the improvements have been made. Planning permission is in place. The organisation's community programme includes activities for children and	£7,500	£7,500

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount Recommended
<i>Hale Village Hall, cont.</i>		<p>young people and sports and recreational activities for adults. 500 Hampshire residents are expected to benefit.</p> <p>The organisation has committed £5,500 of its own funds to the project and has secured £1,000 from Hale Parish Council. It has applied for £4,155 from Garfield Weston Foundation (outcome expected October 2018), and £50,000 from Power to Change Community Business Fund (outcome expected October 2018). Councillor Heron wholeheartedly supports the application.</p> <p><u>Note 1:</u> Desk research suggests this is the only community hall in Hale.</p> <p><u>Note 2:</u> The organisation was awarded £9,000 Community Buildings Capital Fund 16/17 (decision day 11/07/2016) towards toilets and changing room and £24,000 Community Buildings Capital Fund 13/14 (decision day 06/03/2014) towards lighting, kitchen and entrance hall.</p> <p>It is recommended that Hale Village Hall is awarded £7,500.</p>		
<p>King's Somborne Village Hall</p> <p><i>(Test Valley / Test Valley Central)</i></p>	<p>New community building and pre-school</p> <p>(£190,000)</p>	<p>King's Somborne Village Hall seeks funding towards a new modular building to relocate a pre-school from its existing facilities in the village hall, freeing up space for other hirers and providing improved facilities for the pre-school. The new building will be available outside term time to other groups. It will be built on land owned by the Parish Council and managed by the Village Hall, with the Parish Council's interest in the land to be ceded to the Village Hall on build completion. A planning pre-application is underway.</p> <p>The organisation's community programme includes more than twenty-five groups including pre-school; mother and toddlers group; adult and community learning; sports, arts and special interest groups for children and adults; groups to reduce social isolation. Plans for future use after the project has increased available space include a youth club, community cinema, cooking classes and a group for older people.</p> <p>1,200 Hampshire residents are expected to benefit.</p> <p>The organisation has committed £35,000 of its own funds to the project, has applied for £25,000 from Test Valley Borough Council (outcome expected February 2019), for £80,000 Community Infrastructure Levy (outcome expected February 2019) and has submitted an Expression of Interest for £25,000 from Loddon and Test LEADER Fund (outcome expected February 2019). Councillor Andrew Gibson was invited to comment.</p> <p><u>Note 1:</u> Desk research suggests this is the only community hall in King's</p>	£25,000	£25,000

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount Recommended
<i>King's Somborne Village Hall, cont.</i>		Somborne. This scheme has previously supported community venues within five miles, including Stockbridge Town Hall (£4,980, decision day 16/07/2015), and Broughton Village Hall (£3,532, decision day 05/12/2012). It is recommended that King's Somborne Village Hall is awarded £25,000 on condition that a Reserves Policy is developed and submitted and evidence is submitted that the land has been ceded to the organisation by the Parish Council.		
Lymington Community Association <i>(New Forest / Lymington and Boldre)</i>	Kitchen Enlargement (£88,500)	Lymington Community Association seeks funding towards an extension to increase the size of its kitchen and to upgrade it to commercial/restaurant standard. The kitchen serves its main hall which can seat 120 and is used for functions as well as lunch clubs and similar. The works will increase income generation for the organisation and are part of a wider programme of improvement to the facilities to support ongoing financial sustainability. The organisation's large community programme includes approx. seventy-five affiliated clubs and societies offering a range of activities for children and adults; adult and community learning programme; community café; pre-school; community cinema and theatre. The venue is licensed for civil ceremonies. 4,000 Hampshire residents are expected to benefit. The organisation has committed £26,000 of its own funds to the project and has secured £37,500 from Lymington and Pennington Town Council. Councillor White was invited to comment. <u>Note 1:</u> Desk research suggests another community hall is available in Lymington. This scheme has previously supported community venues within five miles, including Sway Village Hall (£22,420, decision day 05/03/2018). <u>Note 2:</u> The organisation was awarded £21,990 Community Buildings Capital Fund 17/18 (decision day 21/03/2017) towards installation of double glazing and £25,000 Community Buildings Capital Fund 13/14 (decision day 06/03/2014) towards installation of high-efficiency gas boilers. It is recommended that Lymington Community Association is awarded £25,000.	£25,000	£25,000
Northbrook Hall Management Committee	Northbrook Hall Improvements 2018	Northbrook Hall Management Committee seeks funding towards an upgrade of its heating system and controls to improve energy efficiency and towards improvements to the outside space to create a garden area which will increase hireable space and improve access to the storage shed outside.	£3,525	£3,525

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount Recommended
<i>(Winchester / Itchen Valley)</i> <i>Northbrook Hall Management Committee, cont.</i>	(£7,050)	<p>The organisation's community programme includes a youth club; lunch club and coffee morning; health, arts and special interest groups. 1,500 Hampshire residents are expected to benefit.</p> <p>The organisation has committed £3,525 of its own funds to the project and will benefit from in kind support from the Parish Council which will provide disposal of project waste.</p> <p>Councillor Porter supports the application. She also declared a non-pecuniary conflict of interest as Chair of one of the organisations hiring the facility.</p> <p><u>Note 1:</u> Desk research suggests another community hall is available in Micheldever. This scheme has previously supported community venues within five miles, including Micheldever Station Community & Recreation Centre, aka the Warren Centre (£200,000, decision day 06/03/2014), and Barton Stacey Village Hall (£2,490, decision day 18/09/2017).</p> <p><u>Note 2:</u> The organisation was awarded £25,000 Community Buildings Capital Fund 13/14 (decision day 04/12/2013) towards an extension, disabled toilets and windows and £14,180 Community Buildings Capital Fund 15/16 (decision day 16/07/2015) towards accessible entrance.</p> <p>It is recommended that Northbrook Hall Management Committee is awarded £3,525.</p>		
<i>Tadley and District Community Association</i> <i>(Basingstoke and Deane / Tadley and Baughurst)</i>	Toilet Refurbishment (£77,619)	<p>Tadley and District Community Association seeks funding towards toilet refurbishment, including accessible toilets. It will also take the opportunity during the refitting to improve sustainability through LED lighting and infra-red taps for reduced utilities use and costs.</p> <p>The number of expected beneficiaries was not included in the application but approx. twenty groups and activities use the venue.</p> <p>The organisation's community programme includes a pre-school; community cinema; toddler groups; healthy living and physical activities for children and adults.</p> <p>The organisation has committed £6,000 of its own funds to the project and has applied for £52,000 from Basingstoke and Deane Borough Council (outcome expected September 2018).</p> <p>Councillor Mellor supports the application.</p> <p><u>Note 1:</u> Desk research suggests other community halls are available in Tadley, reflecting the urban setting.</p>	£19,619	£19,620

Organisation (District / Division)	Project Title (Total project costs)	Proposal	Amount Requested	Amount Recommended
Tadley and District Community Assoc., cont.		<p>Note 2: The organisation was awarded £2,450 0-19 Children's Services 17/18 (decision day 02/11/2016) towards a girls' group at The Point Youth Centre and £800 County Councillor Grant 17/18 towards energy savings.</p> <p>It is recommended that Tadley and District Community Association is awarded £19,620.</p>		
The Rockhouse (Test Valley / Andover South)	Local Community Hub (£17,500)	<p>The Rockhouse is a nightclub/music venue in Andover with aspirations to offer its space during the daytime and on evenings when there are no music events for free community use. In advance of doing this, it seeks support for improvements to toilets, internal decoration, cover for an outside seating area and CCTV upgrade. It is operated as a charitable company, registered with Company House as The Rockhouse Foundation Ltd. and its articles of incorporation state that its objects are specifically restricted to the support and promotion of wellbeing and preservation of life of sufferers of mitochondrial disease. To achieve this object, profits go to the Abel Foundation which provides support for people with mitochondrial disease and their families. As such, this constitutes a fund-raising activity which is not supported through this grant scheme. In addition, the principal beneficiaries for most of the work would be the music venue users rather than potential community users (particularly the CCTV and outside seating area, which make up two thirds of the project costs) and the potential community use is limited.</p> <p>Councillor Boiles was invited to comment.</p> <p>Note 1: Desk research suggests other community halls are available in Andover, reflecting the urban setting. This scheme has previously supported community venues within five miles, including St Paul's Church & Community Centre (£12,500, decision day 07/03/2013), and Longparish Village Hall (£25,000, decision day 11/07/2016).</p> <p>Note 2: The organisation was awarded £1,313 County Councillor Grant 17/18 towards toilet improvements.</p> <p>As profit-making/fund-raising schemes are not supported through this grant scheme, it is recommended that the application is not supported.</p>	£8,500	£0
TOTAL			£123,146	£114,645